



DIETETIC INTERNSHIP PROGRAM AT STONY BROOK UNIVERSITY

PROGRAM DIRECTOR:
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PROGRAM COORDINATOR:
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SPONSORED BY::
DEPARTMENT OF FAMILY MEDICINE
SCHOOL OF MEDICINE
DEPARTMENT OF HEALTH CARE POLICY AND MANAGEMENT
SCHOOL OF HEALTH TECHNOLOGY AND MANAGEMENT

APPLICATION INSTRUCTIONS

I. APPLICATION TO THE DIETETIC INTERNSHIP PROGRAM

- ❖ The application for admissions, together with all supporting documents, becomes the property of the Health Sciences Center, Department of Health Care Policy and Management. No materials will be returned to the applicant. We recommend that you make copies for your own records. The Stony Brook University Health Sciences Center application procedure places responsibility on the applicant for gathering supporting credentials and submitting them in the same envelope with the application. In this way, you can be certain that your application, official transcripts, personal statements, and letters of recommendation are submitted. Unofficial transcripts may be sent with the application to allow it to be processed in a timely fashion. However, official documents will be necessary before enrollment. If a reference person or registrar refuses to send a recommendation form or transcript to you, have it sent directly to Regina Biasetti. (Refer to the next page for her complete address.)

Qualified candidates who apply to the Dietetic Internship early will be guaranteed a telephone interview.

Early Applications.....

Not sure where to apply? Trying to decide where you should go for your dietetic internship? Can't get a real feel for the internship program just from the web site? Not sure how/where to rank some internship programs? Let us help you with your decision.....

Our final deadline for all applications will be February 17, 2009.....but qualified applicants who apply early to Stony Brook's Dietetic Internship will be granted telephone interviews before the February 17 D&D deadline. (Complete applications must be received by January 26 in order to make arrangements for an early interview.) We are certain that after speaking with our internship staff you will have a better insight for our internship program and will be able to rank us accordingly on your D&D preference rank sheet.

Have questions before you submit your application? Call Lorraine Danowski at 631-444-2467 or Josephine Connolly-Schoonen at 631-444-8246.

- ❖ Submission deadline is February 17, 2009.
- ❖ Application contents and mailing address are as follows.
 - ◆ American Dietetic Association's Supervised Practice Program Application
 - When listing your course work in the professional sciences, biological sciences, behavioral sciences, communication sciences and elective courses, please list courses in progress and courses planned for next semester and note that in the column "term and year" (e.g., courses you plan on taking in the spring or summer would be listed as spring 2009 or summer 2009).
 - All undergraduate/didactic coursework must be completed before the start of the dietetic internship (which begins with your summer class; starts in July).
 - At least 2 of the 3 recommendations should be completed by faculty members at your undergraduate institution. Use of the ADA recommendation form is required.
 - Verification Statement of Completion of Dietetic Program or the Declaration of Intent to Complete Degree and ADA-Approved Minimum Academic Requirements (for those who have not completed academic requirements). This form must be filled out completely and include the original signature.
 - ◆ Article Draft

Please provide a writing sample in the form of a brief article on low carbohydrate diets that would be suitable for publication in a magazine. Limit your article to one page in length using 10-point font, double spacing and one-inch margins.
 - ◆ Official Transcripts (from any and every college you ever attended)
 - ◆ There is no application fee with the Dietetic Internship application
- ❖ Mail the Dietetic Internship application to:

Regina Biasetti
 Stony Brook University
 HSC – Level 2 - SHTM
 Stony Brook, New York 11794-8204

Please include a self-addressed, stamped index card or postcard if you would like to be notified that your application was received.

II. APPLICATION TO THE MASTER OF SCIENCE IN HEALTH CARE POLICY AND MANAGEMENT

- ❖ If you plan to pursue a Master of Science in Health Care Policy and Management, go to www.uhmc.sunysb.edu/studserv/applyhsc.html for an on-line application.
- ❖ Graduate Record Examination scores are to be sent to Office of Student Services, Stony Brook University, Level 2 - Room 271, Health Sciences Center, Stony Brook, NY 11794-8276. When you take the GRE's, Stony Brook's institution code is 2548. You are required to take this examination in time to have scores sent by June 2009. Information regarding the Graduate Record Examination can be found at www.gre.org.
- ❖ **Submission deadline for the Master's is February 15, 2009.**
- ❖ Once application is completed, submit your \$60 application fee in the form of a check or money order made payable to "SUNY at Stony Brook" to:

Office of Student Services
 Health Sciences Center, Level 2, Room 271
 Stony Brook University
 Stony Brook, New York 11794-8276

(you may also pay on line with a credit card)
(applications are not processed/acknowledged until your application fee is received)

III. COMPUTER MATCHING APPLICATION INSTRUCTIONS

All applicants to Dietetic Internships and Preprofessional Practice Programs listed in the instruction booklet from D&D Digital Systems must participate in computer matching. Applicants should request instructions and a mark/sense card to prioritize their DI or AP4 preferences from any ADA approved Didactic Program in Dietetics or from D&D Digital Systems. This request should be made early enough to allow turn-around time for submitting by a February 17, 2009, postmark deadline. There is no charge for this material. However, there is an approximate fee of \$50 for computer matching that is due with the applicant's prioritized ranking. Address requests to:

D&D Digital Systems
304 Main Street, Suite 301
Ames, IA 50010
Phone (515) 292-0490 Fax (515) 663-9427
www.dnddigital.com

APPLICATION REVIEW PROCESS

Program faculty will review applications. Qualified applicants may be invited to participate in a telephone interview, which will take place in February/March. The program faculty will select 14 interns for the 2009-2010 program year.

PROGRAM FEES

If you are offered admission into the Dietetic Internship Program and choose to attend, the program registration fee of \$9,500 will be due in full before the start of Summer Session II (approximate start date of summer class is July 12, 2009; internship fee is usually due by late June). In addition, separate tuition fees and financial aid information for the Master of Science Program are listed on the School of Health Technology and Management's web site.

In addition to the \$9,500 internship fee, all interns are required to take 9 graduate credits. Each credit is \$288 (New York State resident); \$455 (out of state resident). Tuition and fees are subject to change.